



ProcessWorx



Human Resources

We are
your local
HR team

www.processworx.com.au

We can help you with all areas of HR management

- Employee Engagement
- Employment Contracts
- Individual Flexibility Agreements
- Enterprise Agreements
- Redundancy & Termination
- Award Interpretation
- Fair Work Representation
- Policies & Procedures
- Inductions
- Performance Management
- Training & Development
- Bullying & Grievance Management

We understand that small businesses require different levels of support so we have also developed the following HR packages

HR Essentials

- Cloud - based portal
- 50+ HR Documents
- 30 - minute phone training
- 120 mins of HR support (annually)
- Email & Portal Alerts
- Automatic document updates

HR Comprehensive

- 1 - hour Human Resource review
- Cloud-based portal
- 70+ HR documents
- 1 - hour implementation training
- 240 mins of HR support (annually)
- Email & Portal Alerts
- Automatic document updates

HR Premium

- 2 - hour Human Resource review
- Cloud-based portal
- 70+ HR documents
- 3 - hour HR Portal & System training
- 480 mins of HR support (annually)
- Email & Portal Alerts
- Automatic document updates



Contact us today!

☎ 08 9316 9896

✉ enquiries@processworx.com.au

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